



*The Original  
Cape Fear & Southwestern  
Free Will Baptist Annual Conference*



MINISTER'S TRAINING  
INSTITUTE



*Committed to Excellence  
for  
God and His People*

**Fall Semester, 2013**

Bishop Reginald S. Hinton, D.D.  
Presiding Prelate

Bishop Fred Clarida, Sr.  
Vice President



# The Original Cape Fear and Southwestern Free Will Baptist Annual Conference

2801 Mount Pisgah Church Road  
Sanford, North Carolina 27332



To my co-laborer in Christ,

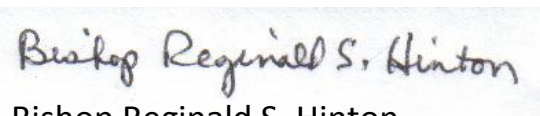
Giving honor to God the Father, the Lord Jesus Christ and the Holy Spirit, it is a joy to have the privilege of encouraging you to either continue in or join in our study program established in the Annual Conference to enhance the gifts God has given. We are about to embark upon another semester of study and we would love to have you enrolled.

God continues to bless those that have a hunger and thirst after righteousness and I believe the Ministers' Training Institute was ordained by God to bless His children. We want to be all that God has called us to be and our time together serves to exhort, inform and prepare us to be even more effective in ministry. The Apostle Paul encouraged his son Timothy to study to show himself approved, a workman that needeth not to be ashamed, but rightly dividing the word of truth. The institute provides a forum for the ministers in our Annual Conference to develop a common understanding of what the word of God teaches.

I beseech you to petition God for His direction regarding the institute and I sincerely believe He will speak to your spirit regarding the importance of the upcoming course of study.

The Lord bless you and keep you in His care.

In His service,

  
Bishop Reginald S. Hinton  
Presiding Prelate



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To all my co-laborers in the ministry,

It is with pleasure that I greet each of you in the wonderful name of our Lord. This is a new year filled with great opportunities for ministry and the Body of Christ. As we continue to face new and changing congregations and audiences in which we minister; there is awareness for additional biblical training.

We are blessed to have the opportunity to obtain that training in our very own conference through the Minister's Training Institute. MTI is the vision of our Presiding Prelate, Bishop Reginald S. Hinton. Vision is often the result of need, and there is a need for each of us to continue to grow in the word. The Apostle Paul recognized this truth, as he instructed the young Timothy to ***“Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth”***.

I join Bishop Hinton in encouraging everyone that has been called to preach the word of God to give prayerful consideration to continuing or beginning as a student of MTI. I have personally enjoyed each of the classes I have taken and they have benefited me in pastoral ministry. The material I have acquired continues to serve as a good reference resource. The environment is non-threatening and the fellowship allows for stronger relationships between brothers and sisters.

If I can be of assistance, please contact me. I pray your growth and strength in the Lord.

Bishop Fred Clarida, Sr.  
Vice President



*The Original  
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**Course Title:** Ministry Fundamentals – 7 Credits

**Intended Audience:** General Clerical Body

**Approximate Length:** 15 Sessions

Text books: See attached

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**Course Objective:**

The intent of this course is to examine the foundational principles of Ministry.

This class is a prerequisite and all MTI students are required to complete this course.

Students of this course should develop the understanding that Ministry is a Calling not a Career.

To that end, this course will seek to address the following:

- CALLING vs. CAREER
- Establishment of good study habits
- Ministry = SERVICE
- To God
- Church Leadership
- Church Congregation
- Community
- Ministry requires Discipleship
- The importance of Integrity
- The importance of Character
- The importance of a good prayer life

**Class Format:**

This is a class, meant to prepare individuals for Ministry; there would be a focus on discipline. Students would be expected to exhibit a level of commitment commensurate with this vocation. The class duration would be approximately 2 hours and all students would be expected to complete various homework assignments and projects.

Students will be tested both mid-course and final.

A term paper would be required.

# **Ministry Fundamentals**

## **Course Study**

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**Session One**  
Study Habits

**Session Two**  
Calling vs. Career

**Session Three**  
From Believer to Disciple

**Session Four**  
Periodic Test 1

**Session Five**  
The Servants Heart

**Session Six**  
A Defender of the Faith

**Session Seven**  
Mid – Term Exam - Written

**Session Eight**  
Mid –Term Exam - Oral

**Session Nine**  
The Character of a Minister

**Session Ten**  
Be Ye an Example

**Session Eleven**  
The Persecution of the Minister

**Session Twelve**  
Periodic Test 2

**Session Thirteen**  
Importance of Prayer & Fasting to the Minister

**Session Fourteen**  
Ethics & Etiquette

**Session Fifteen**  
Final Exam



# *The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute*

## **Ministry Fundamentals Required Textbooks**

- **King James Study Bible** (Suggested types Application or Open)
- **Strong's Exhaustive Concordance with CD-ROM, Updated Version**  
*Hendrickson Publishers / 2007 / Hardcover*  
**Retail Price:** \$29.95  
**CBD Price: \$12.99**  
You Save \$16.96 (57%)  
**CBD Stock Number:** WW633598
- **Matthew Henry's Commentary on the Whole Bible, Complete and Unabridged**  
By: [Matthew Henry](#)  
More in [Matthew Henry Series](#)  
*Hendrickson Publishers / 1991 / Hardcover*  
**Retail Price:** \$39.95  
**CBD Price: \$24.99**  
You Save \$14.96 (37%)  
**CBD Stock Number:** WW7532X
- **The New Unger's Bible Dictionary, Revised and Expanded**  
Edited By: [Merrill F. Unger](#)  
By: [R.K. Harrison, ed.](#)  
*Moody Publishers / 2006 / Hardcover*  
**Retail Price:** \$39.99  
**CBD Price: \$29.99**  
You Save \$10.00 (25%)  
**CBD Stock Number:** WW90662
- **Ministerial Ethics and Etiquette**  
By: [Nolan Harmon](#)  
*Abingdon Press / 1997 / Paperback*  
**Retail Price:** \$17.00  
(Available through CBD.Com / approximate Price= \$13.99)
- **Manners & Customs of the Bible**  
By: [James M. Freeman](#)  
*Whitaker House Publishers / 1996 / Paperback*  
[\(Rate This Product\)](#)  
**Retail Price:** \$17.99  
**CBD Price: \$14.39**  
You Save \$3.60 (20%)  
**CBD Stock Number:** WW3682907
- **Hardcover Bound Journal**
- **1 composition notebook**



*The Original  
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**Course Title:** Sound Doctrine 2 – 7 Credits

**Prerequisite:** Sound Doctrine 1

**Approximate Length:** 15 Sessions

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**Course Objective:**

The objective of this course is to examine the basis for the doctrine of the Cape Fear & Southwestern Free Will Baptist Conference.

**Denominational Doctrine**

Arminianism

What is “Free Will”?

The Free Will Baptist Doctrine

The OFWB Church Covenant

**Class Format:**

Students would be expected to exhibit a level of commitment commensurate with this vocation. The class duration would be approximately 2 hours and all students would be expected to complete various homework assignments and projects.

Students will be tested both mid-course and final.

A term paper would be required.



*The Original  
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**Course Title:** Homiletics – 7 Credits  
**Prerequisite:** Hermeneutics  
**Approximate Length:** 14 Sessions  
**Intended Audience:** General Clerical Body

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### **Course Objective:**

Homiletics is the study of sermon preparation and delivery.

In this course we will review and discuss the theory and practice of preaching, focusing on methods, outlines, guides for study, the use of illustrations, and the selection of texts.

Some of the items that will be discussed will be:

- Sermon Preparation
- Effective Preaching
- Expository Preaching
- Extemporaneous Preaching
- Preaching in the Narrative
- Topical Preaching
- Preaching vs. Teaching
- Oratory devices

### **Class Format:**

Students would be expected to exhibit a level of commitment commensurate with this vocation. The session duration will be approximately 2 hours and all students would be expected to complete various homework assignments and projects.

A portion of the sessions will be spent with the students delivering sermons utilizing the styles and methods discussed in class.

Students will be tested both mid-course and final.



**Homiletics**  
**Course Study**

**Session One**  
**Let the Lord Lead You**  
Sermon Preparation

**Session Two**  
**What Kind of Preacher Are You**  
Discovery of Your Strengths

**Session Three**  
**Be Yourself**  
The Personality of the Preacher

**Session Four**  
**Chapel Service**

**Session Five**  
**Where are You Taking Them**  
Preaching with Focus & Direction

**Session Six**  
**Where do I start?**  
Sermon Introduction / Laying a Foundation

**Session Seven**  
**Mid – Term Exam - Written**

**Session Eight**  
**Mid –Term Exam – Chapel**

**Session Nine**  
**Tools of the Trade**  
Oratory Devices

**Session Ten**  
**How do I close?**

**Session Eleven**  
**Chapel Service**

**Session Twelve**  
**The Alter Call**  
Pleas and Invitations

**Session Thirteen**  
**Leading Them to Christ**

**Session Fourteen**  
**Final Exam**



*The Original  
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**Principles of Ministry**  
*Syllabus*

**Course: Principles of Ministry** – 7 Credits

**Instructor: Elder David Jones**

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**Course Objectives**

The objective of this course is to provide insight into various Christian principles which are vital to having and working within a successful Christian ministry in today's church.

Students completing this course will gain the following competencies:

- The ability to provide a working denotative definition and understanding of Christian ministry and spiritual disciplines
- The confidence to share in-depth an understanding of course specified spiritual disciplines and other valuable ministry concepts used to make the minister more effective in their ministry
- The ability to begin and maintain a spiritual journal that will chronicle student's spiritual progress relating to covered spiritual disciplines and concepts
- The skill of sharing insight about how spiritual disciplines and related concepts can increase the intensity and effectiveness of personal spiritual health and vitality
- Gain insight of how spiritual disciplines and related concepts can increase the intensity and effectiveness of personal spiritual health and vitality
- The ability to share, by practical experience, how covered spiritual disciplines and related concepts promote a greater sense of awareness of the presence of Christ in the life of each believer

***Class Format***

This course will contain a great deal of discussion and possible debates. Group work and role-play, for the purpose of promoting unity among class participants, will also be an intricate part of the class format. A mid-term and final will be required for this course. A detailed and chronological spiritual journal will also be required of each student (more information regarding journal will be provided on first day of class). Students successful in this course will be expected to complete all given class assignments, homework, group work, exams, and spiritual journal. Although group work will be required; each member will receive a grade based on individual effort. Class participation will count as 5% of overall grade. Students will only be allowed to have two unexcused absences during course period. Each unexcused absence will result in the loss of a letter grade. Four unexcused absences will result in student being dropped from the class.

# **Principles in Ministry Course Study**

## **Session One**

Introduction of class content and requirements / Cover disciplines and concepts of course

## **Session Two**

Who am I and how did I get here: reflections from ministry

## **Session Three**

Time management: how much time do I have?

## **Session Four**

The importance and power of personal worship

## **Session Five**

Class discussion – Topic to be announced / Turn in of spiritual journal to assess progress #1

## **Session Six**

Meditation and the power of silence

## **Session Seven**

Mid-Term Exam (Written)

## **Session Eight**

The Benefits of Fellowship

## **Session Nine**

A life of Fasting: a sacrifice of the flesh

## **Session Ten**

Studying for life and peace

## **Session Eleven**

Class discussion – Topic to be announced / Turn in of spiritual journal to assess progress #2

## **Session Twelve**

Prayer: a need to be heard and a need to listen

## **Session Thirteen**

Where am I?

## **Session Fourteen**

Class discussion – Topic to be announced / Final turn in of spiritual journals

## **Session Fifteen**

Final Exam



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Course Matrix

Below you will find a chart that will assist you in your course selection.

Please select the last course that you have successfully completed from the left hand column . and in the right hand column will be a list of the potencial courses that you may register for.

Please note not every course is offered every semester.

<b>Last Course you successfully completed</b>	<b>The Courses you may enroll for</b>
<b>NONE</b>	<ul style="list-style-type: none"> <li>• Ministry Fundamentals</li> </ul>
<b>Ministry Fundamentals</b>	<ul style="list-style-type: none"> <li>• Sound Doctrine 1</li> </ul>
<b>Sound Doctrine 1</b>	<ul style="list-style-type: none"> <li>• Sound Doctrine 2</li> <li>• Church History 1</li> <li>• Church History 2</li> </ul>
<b>Sound Doctrine 2</b>	<ul style="list-style-type: none"> <li>• Church History 1</li> <li>• Church History 2</li> <li>• Hermeneutics</li> <li>• Christian Ethics</li> <li>• Principles in Ministry</li> </ul>
<b>Church History 1</b>	<ul style="list-style-type: none"> <li>• Church History 2</li> <li>• Hermeneutics</li> <li>• Christian Ethics</li> <li>• Principles in Ministry</li> </ul>
<b>Church History 2</b>	<ul style="list-style-type: none"> <li>• Hermeneutics</li> <li>• Christian Ethics</li> <li>• Principles in Ministry</li> </ul>
<b>Hermeneutics</b>	<ul style="list-style-type: none"> <li>• Homilitics</li> <li>• Christian Ethics</li> <li>• Principles in Ministry</li> </ul>
<b>Homilitics</b>	<ul style="list-style-type: none"> <li>• Christian Ethics</li> <li>• Principles in Ministry</li> </ul>



# *The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute*

## **Tuition information**

To all Servants of the Most High God,

Our Presiding Prelate Bishop Reginald S. Hinton believes that it is of the utmost importance that those that the Lord has called into the battlefield be equipped to confront the enemy. So we of the Cape Fear and Southwestern Original Free Will Baptist Conference make every effort to make it affordable to attend the class offerings of our Ministers' Training Institute.

All classes offered at the Ministers' Training Institute (MTI) are open to all clergy or aspiring clerical candidate regardless of membership in our conference or conference churches.

## **Tuition Fees**

### **Conference Clergy**

**There shall be no tuition charged** to any "Conference Clergy" as defined below

"Conference Clergy" is defined as any individual that meets any one of the following criteria:

- Listed on the Original Cape Fear and Southwestern Free Will Baptist Annual Conference Ministers Roll
- Listed on the Cape Fear District Union Ministers Roll
- Listed on the Southwestern District Union Ministers Roll
- A member of a church within the Cape Fear and Southwestern OFWBAC
- Any aspiring clerical candidates must have a letter of recommendation from a Pastor of a Cape Fear and Southwestern OFWBAC church

### **Non-Conference Clergy**

**Tuition shall be One Hundred Dollars (\$100.00) per course** not including any required books.

Non-Conference Clergy shall be anyone that **does not meet** the criteria for "Conference Clergy" as defined above.



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**Admission Instructions**

**PLEASE RETURN ALL ADMISSION PACKETS BY  
September 02, 2013**

**New Students**

1. Acquire a letter of reference from your Senior Pastor.
2. Please download and complete the application for admission in its entirety.
3. Complete the registration form.
4. Return the application by clicking the submit button in the top right hand corner of your browser
5. You may also return all of the above documents to:

The Original Cape Fear & Southwestern FWB  
Ministers' Training Institute  
Attn: Registrar  
c/o Elder Coleman Elliott  
5356 Raleigh rd.  
Benson, NC 27504

**\*\*You may also email them to [celliott32@nc.rr.com](mailto:celliott32@nc.rr.com)\*\***

**Existing Students**

May register for classes online at our web site <http://capefearswac.org/mti-registration-form/>

**Please note:**

**Existing Students are only required to complete and return the registration form.**





**CHRISTIAN EXPERIENCE**-continued

**Previous Church Affiliation** \_\_\_\_\_

**Church Address** \_\_\_\_\_  
STREET CITY ST ZIP

**Church Telephone** (\_\_\_\_\_) \_\_\_\_\_

**Previous Pastor** \_\_\_\_\_

**Denominational Affiliation of Previous Church** \_\_\_\_\_

**Length of your membership in the above named church** \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

**SECULAR STUDIES**

**HIGH SCHOOL ATTENDED** \_\_\_\_\_ **GRADUATION DATE** \_\_\_\_\_

**COLLEGE ATTENDED** \_\_\_\_\_ **GRADUATION DATE** \_\_\_\_\_

**DEGREE(S) RECEIVED** \_\_\_\_\_

**THEOLOGICAL STUDIES**

**SCHOOL ATTENDED** \_\_\_\_\_

**DEGREE(S) RECEIVED** \_\_\_\_\_

I \_\_\_\_\_, do hereby request admission to the Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute. It is my desire to give God my best: therefore it is with a sober minded commitment that I do hereby state that I will make every effort to show myself a workman unto God rightly dividing the word of truth.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE





# The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute

## REGISTRATION FORM

**NAME:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Please find below a listing of the classes currently being offered, we ask that you indicate the class that you wish to attend.

### COURSES OFFERED

<p><b>Course Title: Ministry Fundamentals</b>  <b>Instructor: T/B/D</b>  <b>Location: Star of Hope</b>  <b>Course Duration: 15 Sessions</b>  <b>Class Frequency: Weekly every Saturday @ 9:00AM</b>  <b>Class Duration: 2 Hours</b>  <b>Course Start Date: September 7, 2013</b>  <b>Please enroll me in this class _____</b></p>	<p><b>Course Title: Sound Doctrine 2</b>  <b>Instructor: T/B/D</b>  <b>Location: Star of Hope</b>  <b>Course Duration: 15 Sessions</b>  <b>Class Frequency: Weekly every Saturday @ 9:00AM</b>  <b>Class Duration: 2 Hours</b>  <b>Course Start Date: September 7, 2013</b>  <b>Please enroll me in this class _____</b></p>
<p><b>Course Title: Homiletics</b>  <b>Instructor: T/B/D</b>  <b>Location: Star of Hope</b>  <b>Course Duration: 15 Sessions</b>  <b>Class Frequency: Weekly every Saturday @ 9:00AM</b>  <b>Class Duration: 2 Hours</b>  <b>Course Start Date: September 7, 2013</b>  <b>Please enroll me in this class _____</b></p>	<p><b>Course Title: Principles of Ministry</b>  <b>Instructor: Elder David Jones</b>  <b>Location: T/B/D</b>  <b>Course Duration: 15 Sessions</b>  <b>Class Frequency: Weekly every Thursday @ 7:00PM</b>  <b>Class Duration: 2 Hours</b>  <b>Course Start Date: September 5, 2013</b>  <b>Please enroll me in this class _____</b></p>

**\*\*\*Please Note - Enrollment in all classes is on a first come / first served basis.**

**\*\*For new students**

**This registration form will not be accepted without a completed Application for Admission.**