

**The Original Cape Fear and Southwestern
Free Will Baptist Annual Conference**

2801 Mount Pisgah Church Road
Sanford, North Carolina 27332



MINISTERS TRAINING INSTITUTE

SPRING 2024

Bishop Frederick E. Clarida, Sr. – Presiding Prelate
Bishop Wayne E. McKoy, Sr. – Vice President



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Greetings to All Ministers,

It is with great pleasure that we extend another wonderful opportunity for all ministers of the gospel and Bible students to sharpen their tools. The **Minister's Training Institute (MTI)** was designed with the sole purpose of better equipping our preachers and pastors for the work of the ministry. Being housed at Star of Hope in Sanford makes it more centrally located for our conference churches. We have great instructors eager and willing to teach. We have a biblically sound curriculum. We have made the classes available to our ministers and other conference members at no cost. The one thing we are often lacking are students to meet the minimum enrollment in some of our classes.

We have heard numerous testimonies from those who have attended MTI in the past. All of these students agree that the teachings they learned through attending MTI have made them better prepared as a minister. The Apostle Paul encourages young Timothy to *study to shew himself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth*. It is with this purpose in mind that we encourage all clergy and interested conference members to take full advantage of this wonderful opportunity.

It is expected that all clergy will engage in some form of formal learning on a consistent basis in order to have their license renewed. MTI can serve as the vehicle in acquiring the credits needed for renewal as well as create an environment that fosters learning and godly fellowship. It is our desire that each minister will be the best that they can be and I truly believe that MTI can help to serve in obtaining this goal. As we serve this present age, we need to be sure that we have done all that we can do to prepare ourselves. Being fully prepared positions us that we might make full use of the ministry which we have been given through Jesus Christ our Lord.

We look forward to having you join us at the Minister's Training Institute.

In His Service,

Bishop Frederick E. Clarida, Sr.

Bishop Frederick E. Clarida, Sr.

Presiding Bishop

Bishop Frederick E. Clarida, Sr., President
Bishop Wayne E. McKoy, Sr., Vice President
Bishop Reginald S. Hinton, Sr., President Emeritus

Mother Brenda Williams, Secretary
Elder Angela Smith, Assistant Secretary
Elder Robert McArthur, Administrative Assistant



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To My Co-Laborers in Christ,

Grace and peace to you from God the Father and the Lord Jesus Christ!

As we come to the end of another semester at the Ministers' Training Institute, I salute all who have successfully completed your classes through MTI and I would like to take this opportunity to encourage others to consider enrolling today. Please don't miss this great opportunity to increase your knowledge of His word while creating and strengthening the bonds between your fellow co-laborers in the gospel.

We are living in time where Satan desires to creep into the hearts and minds of God's people, trying to dilute and discredit His word. The Apostle Paul lets us know as he instructed young Timothy to: "Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth."

I join Bishop Clarida in encouraging all who are willing, to make a commitment to attend the courses offered through the Minister's Training Institute. I feel that the courses offered would be of great value to all, whether you are a young minister or a seasoned Elder. I have taken most courses offered by MTI and they were of great and continuing benefit to me.

My people are destroyed for lack of knowledge: because thou hast rejected knowledge, I will also reject thee, that thou shalt be no priest to me: seeing thou hast forgotten the law of thy God, I will also forget thy children Hosea 4:6 (KJV)

Sincerely with the Grace of God,
Bishop Wayne E. McKoy, Sr.
Bishop Wayne E. McKoy Sr.
Vice President

Bishop Frederick E. Clarida, Sr., President
Bishop Wayne E. McKoy, Sr., Vice President
Bishop, Reginald S. Hinton, Sr., President Emeritus

Mother Brenda Williams, Secretary
Elder Angela Smith, Assistant Secretary
Elder Robert McArthur, Administrative Assistant



*The Original
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Course Title: Leadership

Approximate Length: 8 Sessions

Class Schedule: Every other Saturday 9:00 a.m. – 11:00 a.m. unless otherwise stated by the instructor.

Textbook: Jesus on Leadership

Instructor: TBD

Course Objective: This course is intended to help each student learn various aspects about leadership that will help you to become a more effective leader.

We will examine:

Various leadership Principles

Practical Ways of Leading

Servant Leadership Concept

Class Format: Students are expected to exhibit a level of commitment commensurate with their calling. The session duration is 2 hours and will meet every other week. Students are expected to have cameras on and to be active participants during the lesson. Short assignments may be given and are expected to be completed in the time allotted. Most of the grade will come from participation in class discussions.

At the completing this course students should be able to apply these leadership principles in leading with greater understanding and confidence as they reflect on how Jesus led and sought to empower His followers.

**Leadership on Jesus
Class Schedule**

Week 1

Down From the Head Table

Week 2

Humble Your Heart

Week 3

First Be a Follower

Week 4

Find Greatness in Service

Week 5

Take Risks

Week 6

Take Up the Towel

Week 7

Share Responsibility and Authority

Week 8

Build a Team



The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute

Course Title: Ministry Fundamentals – 7 Credits

Intended Audience: General Clerical Body

Approximate Length: 15 Sessions – 2 sessions per class

Text books: See attached

Course Objective:

The intent of this course is to examine the foundational principles of Ministry.

This class is a prerequisite and all MTI students are required to complete this course.

Students of this course should develop the understanding that Ministry is a Calling not a Career.

To that end, this course will seek to address the following:

- CALLING vs. CAREER
- Establishment of good study habits
- Ministry = SERVICE
- To God
- Church Leadership
- Church Congregation
- Community
- Ministry requires Discipleship
- The importance of Integrity
- The importance of Character
- The importance of a good prayer life

Class Format:

This is a class, meant to prepare individuals for Ministry; there would be a focus on discipline. Students would be expected to exhibit a level of commitment commensurate with this vocation. The class duration would be approximately 2 hours and all students would be expected to complete various homework assignments and projects.

Students will be tested both mid-course and final.

A term paper would be required.

Ministry Fundamentals

Course Study

Session One
Study Habits

Session Two
Calling vs. Career

Session Three
From Believer to Disciple

Session Four
Periodic Test 1

Session Five
The Servants Heart

Session Six
A Defender of the Faith

Session Seven
Mid – Term Exam - Written

Session Eight
Mid –Term Exam - Oral

Session Nine
The Character of a Minister

Session Ten
Be Ye an Example

Session Eleven
The Persecution of the Minister

Session Twelve
Periodic Test 2

Session Thirteen
Importance of Prayer & Fasting to the Minister

Session Fourteen
Ethics & Etiquette

Session Fifteen
Final Exam



The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute

Ministry Fundamentals Required Textbooks

- **King James Study Bible** (Suggested types Application or Open)
- **Strong's Exhaustive Concordance with CD-ROM, Updated Version**
Hendrickson Publishers / 2007 / Hardcover
Retail Price: \$29.95
CBD Price: \$12.99
You Save \$16.96 (57%)
CBD Stock Number: WW633598
- **Matthew Henry's Commentary on the Whole Bible, Complete and Unabridged**
By: [Matthew Henry](#)
More in [Matthew Henry Series](#)
Hendrickson Publishers / 1991 / Hardcover
Retail Price: \$39.95
CBD Price: \$24.99
You Save \$14.96 (37%)
CBD Stock Number: WW7532X
- **The New Unger's Bible Dictionary, Revised and Expanded**
Edited By: [Merrill F. Unger](#)
By: [R.K. Harrison, ed.](#)
Moody Publishers / 2006 / Hardcover
Retail Price: \$39.99
CBD Price: \$29.99
You Save \$10.00 (25%)
CBD Stock Number: WW90662
- **Ministerial Ethics and Etiquette**
By: [Nolan Harmon](#)
Abingdon Press / 1997 / Paperback
Retail Price: \$17.00
(Available through CBD.Com / approximate Price= \$13.99)
- **Manners & Customs of the Bible**
By: [James M. Freeman](#)
Whitaker House Publishers / 1996 / Paperback
([Rate This Product](#))
Retail Price: \$17.99
CBD Price: \$14.39
You Save \$3.60 (20%)
CBD Stock Number: WW3682907
- **Hardcover Bound Journal**
- **1 composition notebook**



*The Original
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Course Title: Sound Doctrine 1 – 7 Credits

Prerequisite: Ministry Fundamentals

Approximate Length: 14 Sessions

Textbook: See below

Course Objective:

The objective of this course is to examine the basic doctrines of the Christian faith.

The Doctrine of God
The Doctrine of Jesus Christ
The Doctrine of the Holy Spirit
The Doctrine of Man
The Doctrine of Salvation
The Doctrine of the Church
The Doctrine of the Scriptures
The Doctrine of Angels
The Doctrine of Satan
The Doctrine of the Last Things

Class Format:

Students would be expected to exhibit a level of commitment commensurate with this vocation. The class duration would be approximately 2 hours and all students would be expected to complete various homework assignments and projects.

Students will be tested both mid-course and final.

A term paper would be required.

Sound Doctrine 1

Course Study

Session One

The Doctrine of God

Session Two

The Doctrine of Jesus Christ

Session Three

The Doctrine of the Holy Spirit

Session Four

Periodic Test 1

Session Five

The Doctrine of Man

Session Six

The Doctrine of Salvation

Session Seven

Mid – Term Exam - Written

Session Eight

The Doctrine of the Church

Session Nine

The Doctrine of the Scriptures

Session Ten

The Doctrine of Angels

Session Eleven

Periodic Test 2

Session Twelve

The Doctrine of Satan

Session Thirteen

The Doctrine of Last Things

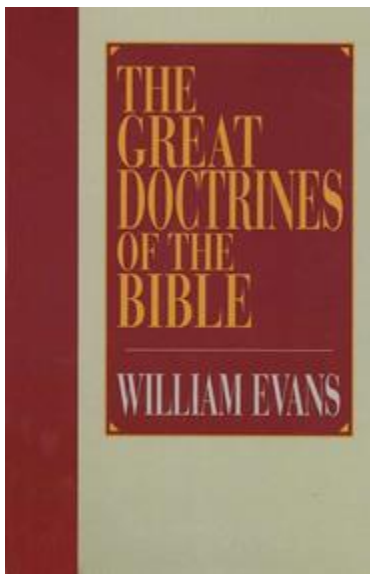
Session Fourteen

Final Exam



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Sound Doctrine 1
Required Textbook



Great Doctrines of the Bible

By: William Evans

Moody Publishers/1995

Hardcover - \$19.99 (Christian Book Distributors (CBD) Price)

ebook - \$3.79 (CBD Price)



*The Original
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Course Title: Doctrine of the Holy Spirit - 12 Credits

Prerequisite:

Approximate Length: 12 Sessions

Textbook: See below

Course Objective:

The purpose of this course is to examine the basic doctrine of the Holy Spirit and for students to realize the importance of the Holy Spirit's role in their fulfillment of God's purpose for their life. It will include the:

1. Evolution of the Doctrine of the Holy Spirit
2. Personality of the Holy Spirit
3. Deity of the Holy Spirit
4. Names and Titles of the Holy Spirit
5. Emblems of the Holy Spirit
6. Ministries of the Holy Spirit
7. Gifts of the Holy Spirit
8. Fruit of the Holy Spirit

Class Format:

Students are expected to exhibit a level of commitment commensurate with this vocation. The Session duration is approximately 2 hours, and all students are expected to actively participate in class discussions, reading and homework assignments.

Students' knowledge & comprehension will be tested by quizzes and a final exam.

Doctrine of the Holy Spirit

Course Syllabus

Week One

Introduction / Evolution of the Doctrine of the Holy Spirit

Week Two

Personality of the Holy Spirit

Week Three

Personality & Deity of the Holy Spirit

Week Four

Deity of the Holy Spirit & Quiz 1

Week Five

Names and Titles of the Holy Spirit

Week Six

Emblems of the Holy Spirit

Week Seven

Ministries of the Holy Spirit – Part 1

Week Eight

Ministries of the Holy Spirit – Part 2

Week Nine

Ministries of the Holy Spirit – Part 3

Week Ten

Gifts of the Holy Spirit & Quiz #2

Week Eleven

Gifts of the Holy Spirit

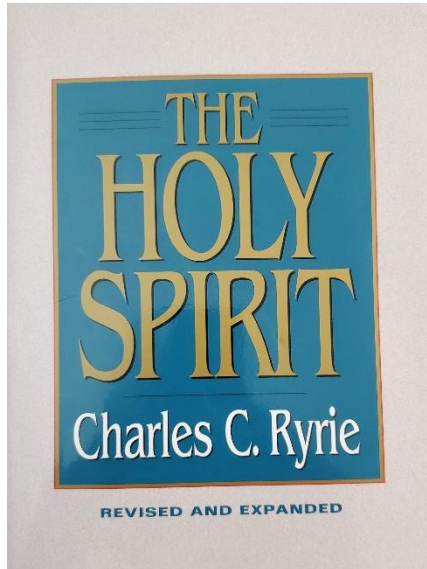
Week Twelve

Fruit of the Holy Spirit & Final Exam



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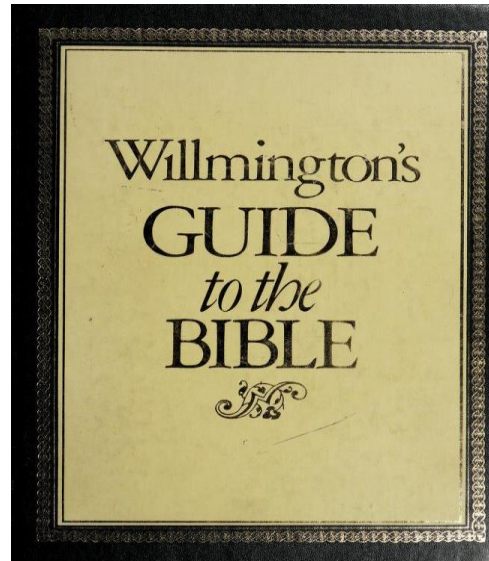
Required Reading



The Holy Spirit
By: Charles C. Ryrie
Moody / 1997 / Paperback

Section

\$12.99 (Amazon Price)



Willmington's Guide to the Bible
By: Harold Willmington

Handout - Doctrine of the Holy Spirit

(Provided by the instructor)



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Course Matrix

Below you will find a chart that will assist you in your course selection.

Please select the last course that you have successfully completed from the left hand column . and in the right hand column will be a list of the potencial courses that you may register for.

Please note not every course is offered every semester.

Last Course you successfully completed	The Courses you may enroll for
NONE	<ul style="list-style-type: none"> • Ministry Fundamentals
Ministry Fundamentals	<ul style="list-style-type: none"> • Sound Doctrine 1
Sound Doctrine 1	<ul style="list-style-type: none"> • Sound Doctrine 2 • Church History 1 • Church History 2
Sound Doctrine 2	<ul style="list-style-type: none"> • Church History 1 • Church History 2 • Hermeneutics • Christian Ethics
Church History 1	<ul style="list-style-type: none"> • Church History 2 • Hermeneutics • Christian Ethics
Church History 2	<ul style="list-style-type: none"> • Hermeneutics • Christian Ethics
Hermeneutics	<ul style="list-style-type: none"> • Homiletics • Christian Ethics
Homiletics	<ul style="list-style-type: none"> • Christian Ethics
Christian Counseling Basics	<ul style="list-style-type: none"> • Christian Counseling II

Admission Instructions

PLEASE RETURN ALL ADMISSION PACKETS BY

January 7, 2024

New Students

1. Acquire a letter of reference from your Senior Pastor.
2. Please complete the application for admission in its entirety.
3. Complete the registration form.
4. Please return the completed forms to
Online: capefearswac.org
E-mail: rhinton528@gmail.com

Returning Students

1. Complete the registration form.
2. Please return the completed forms to
Online: capefearswac.org
E-mail: rhinton528@gmail.com



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APPLICATION FOR ADMISSION

PLEASE RETURN COMPLETED
APPLICATION TO

Preferred Method

Online: capefearswac.org

E-mail: rhinton528@gmail.com

If you are unable to email the information you may mail it to:
Bishop Reginald S. Hinton
4801 Waybridge Court
Raleigh, NC 27606

OFFICE USE ONLY
DATE RECEIVED _____
DATE PROCESSED _____
STUDENT ID NO. _____

This application should be completed in detail. Please use N/A if any question is **NOT APPLICABLE**

PERSONAL INFORMATION

NAME _____
LAST FIRST MIDDLE

BIRTH DATE ___ / ___ / ___ AGE _____ GENDER MALE FEMALE

HOME ADDRESS _____
STREET CITY ST ZIP COUNTY

MAILING ADDRESS _____
STREET CITY ST ZIP COUNTY

HOME PHONE (_____) _____ CELL (_____) _____

EMAIL ADDRESS _____

CHRISTIAN EXPERIENCE

*****A Letter of Reference from your Pastor must be submitted with this application.**

Current Church Affiliation _____

PASTOR _____

How long have you been a member of the above-named Church? _____

Current Ministerial Status Ministerial Candidate Minister Ordained Elder Pastoring Elder

How long have you been saved? _____ Year that you were called into the Ministry _____



CHRISTIAN EXPERIENCE-continued

Previous Church Affiliation _____

Church Address _____
STREET CITY ST ZIP

Church Telephone (_____) _____

Previous Pastor _____

Denominational Affiliation of Previous Church _____

Length of your membership in the above named church _____

EDUCATIONAL BACKGROUND

SECULAR STUDIES

HIGH SCHOOL ATTENDED _____ **GRADUATION DATE** _____

COLLEGE ATTENDED _____ **GRADUATION DATE** _____

DEGREE(S) RECEIVED _____

THEOLOGICAL STUDIES

SCHOOL ATTENDED _____

DEGREE(S) RECEIVED _____

I _____, do hereby request admission to the Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute. It is my desire to give God my best: therefore it is with a sober minded commitment that I do hereby state that I will make every effort to show myself a workman unto God rightly dividing the word of truth.

SIGNATURE

DATE



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REGISTRATION FORM

NAME: _____

Telephone: _____ **Cell:** _____

Email: _____

Please find below a listing of the classes currently being offered, we ask that you indicate the class that you wish to attend.

COURSES OFFERED

<p>Course Title: Ministry Fundamentals Instructor: Elder John Woods Location: Online Instruction Course Duration: 12 Sessions Class Frequency: Weekly every Saturday @ 9:00 a.m. Class Duration: 2 Hours Course Start Date: January 20, 2024 Please enroll me in this class _____</p>	<p>Course Title: Doctrine Of The Holy Spirit Instructor: Deacon Michael Hicks Location: Online Instruction Course Duration: 14 Sessions Class Frequency: Weekly every Thursday at 7:00 p.m. Class Duration: 2 Hours Course Start Date: January 20, 2024 Please enroll me in this class _____</p>
	<p>Course Title: Sound Doctrine 1 Instructor: Elder Quintin Jamal Johnson Location: Online Instruction Course Duration: 14 Sessions Class Frequency: Weekly on Saturday @ 9:00 a.m. Class Duration: 2 Hours Course Start Date: January 20, 2024 Please enroll me in this class _____</p>

*****Please Note - Enrollment in all classes is on a first come / first served basis.**

****For new students**

This registration form will not be accepted without a completed Application for Admission.