

**The Original Cape Fear and Southwestern
Free Will Baptist Annual Conference**

2801 Mount Pisgah Church Road
Sanford, North Carolina 27332



MINISTERS TRAINING INSTITUTE

Fall 2025

Bishop Frederick E. Clarida, Sr. – Presiding Prelate
Bishop Wayne E. McKoy, Sr. – Vice President



The Original Cape Fear and Southwestern Free Will Baptist Annual Conference

2801 Mount Pisgah Church Road
Sanford, North Carolina 27332

Greetings to All Conference Members,

It is with great pleasure that we extend another wonderful opportunity for all ministers of the gospel and Bible students to sharpen their tools. The **Minister's Training Institute (MTI)** was designed with the sole purpose of better equipping our preachers and pastors for the work of the ministry. Being housed at Star of Hope in Sanford makes it more centrally located for our conference churches. We have great instructors eager and willing to teach. We have a biblically sound curriculum. We have made the classes available to our ministers and other conference members at no cost. The one thing we are often lacking are students to meet the minimum enrollment in some of our classes.

We have heard numerous testimonies from those who have attended MTI in the past. All of these students agree that the teachings they learned through attending MTI have made them better prepared as a minister. The Apostle Paul encourages young Timothy to *study to shew himself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.* It is with this purpose in mind that we encourage all clergy and interested conference members to take full advantage of this wonderful opportunity.

It is expected that all clergy will engage in some form of formal learning on a consistent basis in order to have their license renewed. MTI can serve as the vehicle in acquiring the credits needed for renewal as well as create an environment that fosters learning and godly fellowship. It is our desire that each minister will be the best that they can be and I truly believe that MTI can help to serve in obtaining this goal. As we serve this present age, we need to be sure that we have done all that we can do to prepare ourselves. Being fully prepared positions us that we might make full use of the ministry which we have been given through Jesus Christ our Lord.

We look forward to having you join us at the Minister's Training Institute.

In His Service,

Bishop Frederick E. Clarida, Sr.

Bishop Frederick E. Clarida, Sr.

Presiding Bishop

Bishop Frederick E. Clarida, Sr., President
Bishop Wayne E. McKoy, Sr., Vice President
Bishop Reginald S. Hinton, Sr., President Emeritus

Mother Brenda Williams, Secretary
Elder Angela Smith, Assistant Secretary
Elder Robert McArthur, Administrative Assistant



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To My Co-Laborers in Christ,

Grace and peace to you from God the Father and the Lord Jesus Christ!

As we come to the end of another semester at the Ministers' Training Institute, I salute all who have successfully completed your classes through MTI and I would like to take this opportunity to encourage others to consider enrolling today. Please don't miss this great opportunity to increase your knowledge of His word while creating and strengthening the bonds between your fellow co-laborers in the gospel.

We are living in time where Satan desires to creep into the hearts and minds of God's people, trying to dilute and discredit His word. The Apostle Paul lets us know as he instructed young Timothy to: "Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth."

I join Bishop Clarida in encouraging all who are willing, to make a commitment to attend the courses offered through the Minister's Training Institute. I feel that the courses offered would be of great value to all, whether you are a young minister or a seasoned Elder. I have taken most courses offered by MTI and they were of great and continuing benefit to me.

My people are destroyed for lack of knowledge: because thou hast rejected knowledge, I will also reject thee, that thou shalt be no priest to me: seeing thou hast forgotten the law of thy God, I will also forget thy children Hosea 4:6 (KJV)

Sincerely with the Grace of God,
Bishop Wayne E. McKoy, Sr.
Bishop Wayne E. McKoy Sr.
Vice President

Bishop Frederick E. Clarida, Sr., President
Bishop Wayne E. McKoy, Sr., Vice President
Bishop, Reginald S. Hinton, Sr., President Emeritus

Mother Brenda Williams, Secretary
Elder Angela Smith, Assistant Secretary
Elder Robert McArthur, Administrative Assistant



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Course Title: Bible Prophecy – Survey of the End Times - 12 Credits

Prerequisite:

Approximate Length: 12 Sessions

Textbook: See below

Course Objective:

The purpose of this course is to examine Bible Prophecy concerning the End Times (i.e. Eschatology). Specifically, this course will focus on the forthcoming events from the Rapture through the last days to the Millennial Kingdom and beyond. Topics discussed during this course will include:

1. The Dispensations
2. End Times Prophecies
3. Events of the Rapture
4. The Judgment Seat of Christ
5. The Marriage of the Lamb
6. Events of the Tribulation
7. The 75-Day Interval
8. The Millennial Kingdom
9. The Great White Throne of Judgment
10. The Eternal State

Class Format:

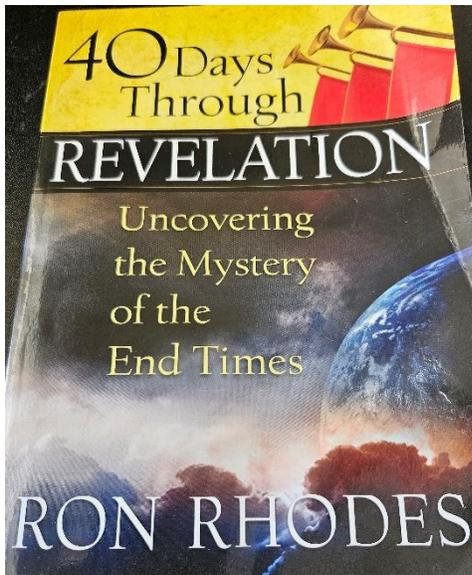
Students are expected to exhibit a level of commitment to know the sequence and understand the events of the End Times. The Session durations are approximately 2 hours, and all students are expected to actively participate in class discussions, reading and homework assignments.

Students' knowledge & comprehension will be tested by quizzes and a final exam.

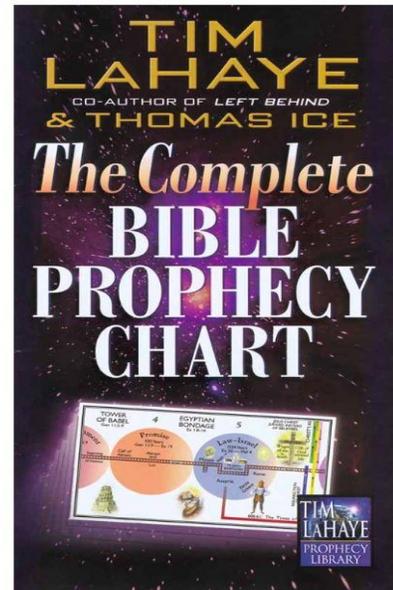


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Required Reading



**40 Days Through Revelation –
Uncovering the Mystery of the End Times
By: Ron Rhodes
\$18.00 (Amazon Price)**



**The Complete Bible Prophecy Chart
By: Time LaHaye
**NOTE: This is the foldout chart,
NOT the actual book.**
\$6.00 (Amazon Price)**



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Course Quizzes, Exams, and Grading Structure

Course work point values (Max obtainable points: 100):

- Class Attendance & Participation: 24 Points (2 points per class session)
- Quiz #1: 23 Points
- Quiz #2: 23 Points
- Final Exam: 30 Points

Administering of Quizzes and Exams:

- Quizzes & Exams are Open Book (Students are free to use textbook and course materials).
- Quizzes & Exams are administered online via Google Forms.
- Students will be provided a link to access the quiz/exam along with a date by which the quiz/exam must be completed.

Grading Scale base on points achieved (Max obtainable points: 100):

- 90 – 100: A
- 80 – 89: B
- 70 – 79: C
- 60 – 69: D
- 59 or below: F



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Course Syllabus

Week One

Introduction / The Dispensations

Week Two

End Times Prophecies – Part 1

Week Three

End Times Prophecies – Part 2

Week Four

Events of the Rapture – Part 1

Week Five

Events of the Rapture – Part 2 & Quiz 1

Week Six

Events of the Tribulation – Part 1

Week Seven

Events of the Tribulation – Part 2

Week Eight

Events of the Tribulation – Part 3

Week Nine

Events of the Tribulation – Part 4 & Quiz #2

Week Ten

The 75-Day Interval / The Millennial Kingdom – Part 1

Week Eleven

The Millennial Kingdom– Part 2

Week Twelve

The Great White Throne Judgment / The Eternal State & Final Exam



The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute

Course Title: Ministry Fundamentals – 7 Credits

Intended Audience: General Clerical Body

Approximate Length: 15 Sessions – 2 sessions per class

Text books: See attached

Course Objective:

The intent of this course is to examine the foundational principles of Ministry.

This class is a prerequisite and all MTI students are required to complete this course.

Students of this course should develop the understanding that Ministry is a Calling not a Career.

To that end, this course will seek to address the following:

- CALLING vs. CAREER
- Establishment of good study habits
- Ministry = SERVICE
- To God
- Church Leadership
- Church Congregation
- Community
- Ministry requires Discipleship
- The importance of Integrity
- The importance of Character
- The importance of a good prayer life

Class Format:

This is a class, meant to prepare individuals for Ministry; there would be a focus on discipline. Students would be expected to exhibit a level of commitment commensurate with this vocation. The class duration would be approximately 2 hours and all students would be expected to complete various homework assignments and projects.

Students will be tested both mid-course and final.

A term paper would be required.

Ministry Fundamentals

Course Study

Session One
Study Habits

Session Two
Calling vs. Career

Session Three
From Believer to Disciple

Session Four
Periodic Test 1

Session Five
The Servants Heart

Session Six
A Defender of the Faith

Session Seven
Mid – Term Exam - Written

Session Eight
Mid –Term Exam - Oral

Session Nine
The Character of a Minister

Session Ten
Be Ye an Example

Session Eleven
The Persecution of the Minister

Session Twelve
Periodic Test 2

Session Thirteen
Importance of Prayer & Fasting to the Minister

Session Fourteen
Ethics & Etiquette

Session Fifteen
Final Exam



The Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute

Ministry Fundamentals Required Textbooks

- **King James Study Bible** (Suggested types Application or Open)
- **Strong's Exhaustive Concordance with CD-ROM, Updated Version**
Hendrickson Publishers / 2007 / Hardcover
Retail Price: \$29.95
CBD Price: \$12.99
You Save \$16.96 (57%)
CBD Stock Number: WW633598
- **Matthew Henry's Commentary on the Whole Bible, Complete and Unabridged**
By: [Matthew Henry](#)
More in [Matthew Henry Series](#)
Hendrickson Publishers / 1991 / Hardcover
Retail Price: \$39.95
CBD Price: \$24.99
You Save \$14.96 (37%)
CBD Stock Number: WW7532X
- **The New Unger's Bible Dictionary, Revised and Expanded**
Edited By: [Merrill F. Unger](#)
By: [R.K. Harrison, ed.](#)
Moody Publishers / 2006 / Hardcover
Retail Price: \$39.99
CBD Price: \$29.99
You Save \$10.00 (25%)
CBD Stock Number: WW90662
- **Ministerial Ethics and Etiquette**
By: [Nolan Harmon](#)
Abingdon Press / 1997 / Paperback
Retail Price: \$17.00
(Available through CBD.Com / approximate Price= \$13.99)
- **Manners & Customs of the Bible**
By: [James M. Freeman](#)
Whitaker House Publishers / 1996 / Paperback
([Rate This Product](#))
Retail Price: \$17.99
CBD Price: \$14.39
You Save \$3.60 (20%)
CBD Stock Number: WW3682907
- **Hardcover Bound Journal**
- **1 composition notebook**



*The Original
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Course Title: Romans

Approximate Length: 13 Sessions

Textbook: See below

Textbook

- Be Right by Warren W. Wiersbe (ISBN: 9781434768476)

Purpose

1. To be a witness and lead someone to Jesus Christ
2. To make the book of Romans come alive and livable
3. To discern the practical essentials for Christian growth and development and challenge the student to develop habits of Bible reading
4. To see how the Scriptures provide practical solutions to life's problems and needs.

Grading

1. Class Attendance/Participation – Students are expected to actively engage in class discussions with cameras on. Students are expected to block class time to minimize disruptions and distractions. Students are allowed to miss one night per semester without it affecting the grade. (15%)
2. Memory Verses – Students are expected to memorize verses throughout the semester using the King James Version (20%)
3. Weekly Reading Assignments – Each week, reading worksheets will be completed to confirm completion of the reading assignments. (20%)
4. Mid-Term Exam (20%)
5. Final Exam (25%)

Late Policy

- Students can turn in one homework assignment late with no penalty per semester. Any assignment after that will receive a 5% deduction per day late.
- Late assignments will ONLY be accepted given proper communication with instructor. (Unless there is a legitimate reason why you could not talk to the instructor BEFORE the due date to coordinate adjustments, the late work will not be accepted.)

Google Classroom

- All assignments and class documents will be in the Google Classroom. This will be the central point for grading and communications within the course.
- Google Classroom Link - <https://classroom.google.com/c/NTgwOTU5NDU0MTM4?cjc=xueqynt>

Class Schedule

Date	Required Reading	Assignment Due
Week 1	First Day of Class 😊	First Day of Class 😊
Week 2	Wiersbe – Chapter 1 Romans 1:1-17	Reading Assignment #1
Week 3	Wiersbe – Chapter 2 Romans 1:18-3:20	Reading Assignment #2
Week 4	Wiersbe – Chapter 3 Romans 3:21-4:25	Reading Assignment #3 Romans 1:16,17; Romans 2:11
Week 5	Wiersbe – Chapter 4 Romans 5	Reading Assignment #4 Romans 3:19, 23
Week 6	Wiersbe – Chapter 5 Romans 6	Reading Assignment #5 Romans 5:1,8
Week 7		Mid-Term Exam
Week 8	Wiersbe – Chapter 6 Romans 7	Reading Assignment #6 Romans 6:23
Week 9	Wiersbe – Chapter 7 Romans 8	Reading Assignment #7 Romans 8:28, 31
Week 10	Wiersbe – Chapters 8 & 9 Romans 9-10	Assignment #8 & #9
Week 11	Wiersbe – Chapters 10 & 11 Romans 11-13	Assignment #10 & #11
Week 12	Wiersbe – Chapters 12 – 13 Romans 14 - 16	Assignment #12 & #13
Week 13		Final Exam



*The Original
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Course Title: Jesus the High Road Leader - 12 Credits

Prerequisite: Pastors Only

Approximate Length: Approximately 9 Sessions

Class Schedule: Every other Saturday @ 9:00 am, unless otherwise stated

Textbook: See below

Course Objective:

The purpose of this course is to examine the life of Jesus as a leader. Specifically, this course will focus on how Jesus prioritized His life and interacted with those around Him.

Topics discussed during this course will include:

1. What Road Will You Take
2. Jesus Valued All People
3. Jesus Gave More than He Took
4. Jesus Didn't Keep Score
5. Jesus Acknowledged His Humanness
6. Jesus Did Things for The Right Reasons
7. Jesus Embraced Authenticity
8. Jesus Placed People Above His Agenda
9. Jesus Brought People Together

Class Format:

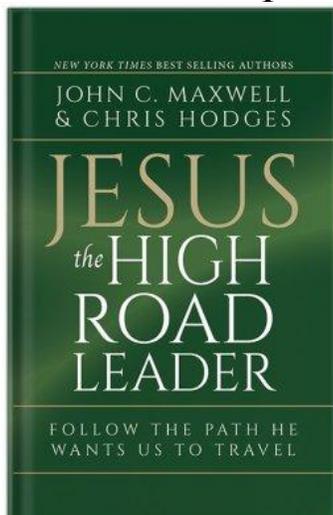
Class will last approximately two hours. Students should plan to be present via Zoom the entire class. If students have a valid reason for leaving early, please let instructor know **PRIOR** to class.

Students are expected to be present for the sessions and be active participants in the sessions. **Students missing more than two sessions will not be given credit for the course.**

Students are expected to read lessons prior to class and be prepared to offer input and insight in the class discussion.

Students will be graded on class attendance as well as participation.

Textbook Required for the class:



Jesus: The High Road Leader

By: [*John Maxwell, Chris Hodges*](#)

JOHN MAXWELL LEADERSHIP INSTIE / 2024 / HARDCOVER

[Write a Review](#)

[Buy 32 or more for \\$12.34 each.](#)

In Stock

Stock No: WW663806

\$12.99 Christianbook.com Grading Structure & Expectations

We understand that pastors have a tremendous responsibility leading their congregation and your duties are endless. However, we expect that all students will show personal interest in the class and lesson as we talk about our GREAT SAVIOR and HOW HE LIVED HIS LIFE.

Course work and point values (Max obtainable points: 100):

- Zoom Attendance = 6 points per class
- Class Participation = 4 points per class
- Class Paper = 10 points
- Each student will be asked to write a 3-page summary expressing their takeaway from the class and how they benefited from the course content. Paper should be typed, double spaced, and Times New Roman 12 Font.
- Students who continually fail to keep their camera on **will not receive credit for the course.**

- If there is a valid reason why a student cannot have their camera on for a particular session, they will need to contact the instructor to make that known **PRIOR** to the session.
- Students are expected to be on the Zoom session on time, cameras on and ready to participate and learn.
- Students will receive a grade each session for their participation and contribution to the lesson.

Course Syllabus

Week One

What Road Will You Take

Week Two

Jesus Valued All People

Week Three

Jesus Gave More than He Took

Week Four

Jesus didn't Keep Score

Week Five

Jesus Acknowledged His Humanness

Week Six

Jesus did the Right Thing for The Right Reason

Week Seven

Jesus Embraced Authenticity

Week Eight

Jesus Placed People Above His Agenda

Week Nine

Jesus Brought People Together



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Evangelism: Go Tell the World
Syllabus

Textbook

*Spirit Led Evangelism: Reaching The Lost Through Love And Power
Published by: Chosen Book (2006) & Written by: CHE' AHN*

Course Objectives

This objective of this course is to provide critical insight and a detailed understanding of Christian Evangelism and why it is an important part of Christian Ministry in today's Church.

Students completing this course will gain the following competencies:

- The ability to share the overall importance of Evangelism, as it relates to The Great Commission
- The knowledge to share an in-depth understanding of the differences between Witnessing and Evangelism
- The ability to recognize and identify personal biases, and misunderstandings about the lost that may present themselves as hindrances or hurdles to everyday Christians actively participating in Evangelism
- A relevant understanding of how participating in active Evangelism can promote a deeper relationship with God, through Jesus Christ.

Course sessions will be as follows:

Session One

Introduction of class content and requirements / Cover structure and concepts of course

Session Two

First things first

Session Three

Because of love

Session Four

Your life is a witness

Session Five

Building Godly character

Session Six

Mid-Term Exam (Written)

Session Seven

Loving and accepting others

Session Eight

Know your message

Session Nine

Loving service & Your target mission field

Session Ten

Taking Power Evangelism to the streets

Session Eleven

Presence evangelism

Session Twelve

Wrap-up & Review

Session Thirteen

Final Exam



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Course Matrix

Below you will find a chart that will assist you in your course selection.

Please select the last course that you have successfully completed from the left hand column . and in the right hand column will be a list of the potencial courses that you may register for.

Please note not every course is offered every semester.

Last Course you successfully completed	The Courses you may enroll for
NONE	<ul style="list-style-type: none"> • Ministry Fundamentals
Ministry Fundamentals	<ul style="list-style-type: none"> • Sound Doctrine 1
Sound Doctrine 1	<ul style="list-style-type: none"> • Sound Doctrine 2 • Church History 1 • Church History 2
Sound Doctrine 2	<ul style="list-style-type: none"> • Church History 1 • Church History 2 • Hermeneutics • Christian Ethics
Church History 1	<ul style="list-style-type: none"> • Church History 2 • Hermeneutics • Christian Ethics
Church History 2	<ul style="list-style-type: none"> • Hermeneutics • Christian Ethics
Hermeneutics	<ul style="list-style-type: none"> • Homiletics • Christian Ethics
Homiletics	<ul style="list-style-type: none"> • Christian Ethics
Christian Counseling Basics	<ul style="list-style-type: none"> • Christian Counseling II

Admission Instructions

PLEASE RETURN ALL ADMISSION PACKETS BY

September 1, 2025

New Students

1. Acquire a letter of reference from your Senior Pastor.
2. Please complete the application for admission in its entirety.
3. Complete the registration form.
4. Please return the completed forms to
Online: capefearswac.org
E-mail: rhinton528@gmail.com

Returning Students

1. Complete the registration form.
2. Please return the completed forms to
Online: capefearswac.org
E-mail: rhinton528@gmail.com



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APPLICATION FOR ADMISSION

PLEASE RETURN COMPLETED
APPLICATION TO

Preferred Method

Online: capefearswac.org

E-mail: rhinton528@gmail.com

If you are unable to email the information you may mail it to:
Bishop Reginald S. Hinton
4801 Waybridge Court
Raleigh, NC 27606

OFFICE USE ONLY

DATE RECEIVED _____

DATE PROCESSED _____

STUDENT ID NO. _____

This application should be completed in detail. Please use N/A if any question is **NOT APPLICABLE**

PERSONAL INFORMATION

NAME _____
LAST FIRST MIDDLE

BIRTH DATE ___ / ___ / ___ AGE _____ GENDER MALE FEMALE

HOME ADDRESS _____
STREET CITY ST ZIP COUNTY

MAILING ADDRESS _____
STREET CITY ST ZIP COUNTY

HOME PHONE (_____) _____ CELL (_____) _____

EMAIL ADDRESS _____

CHRISTIAN EXPERIENCE

*****A Letter of Reference from your Pastor must be submitted with this application.**

Current Church Affiliation _____

PASTOR _____

How long have you been a member of the above-named Church? _____

Current Ministerial Status Ministerial Candidate Minister Ordained Elder Pastoring Elder

How long have you been saved? _____ Year that you were called into the Ministry _____



CHRISTIAN EXPERIENCE-continued

Previous Church Affiliation _____

Church Address _____
STREET CITY ST ZIP

Church Telephone (_____) _____

Previous Pastor _____

Denominational Affiliation of Previous Church _____

Length of your membership in the above named church _____

EDUCATIONAL BACKGROUND

SECULAR STUDIES

HIGH SCHOOL ATTENDED _____ GRADUATION DATE _____

COLLEGE ATTENDED _____ GRADUATION DATE _____

DEGREE(S) RECEIVED _____

THEOLOGICAL STUDIES

SCHOOL ATTENDED _____

DEGREE(S) RECEIVED _____

I _____, do hereby request admission to the Original Cape Fear & Southwestern Free Will Baptist Annual Conference Ministers' Training Institute. It is my desire to give God my best: therefore it is with a sober minded commitment that I do hereby state that I will make every effort to show myself a workman unto God rightly dividing the word of truth.

SIGNATURE

DATE



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REGISTRATION FORM

NAME: _____

Telephone: _____ **Cell:** _____

Email: _____

Please find below a listing of the classes currently being offered, we ask that you indicate the class that you wish to attend.

COURSES OFFERED

<p>Course Title: Ministry Fundamentals Instructor: Elder John Woods Location: Online Instruction Course Duration: 12 Sessions Class Frequency: Weekly every Saturday @ 9:00 a.m. Class Duration: 2 Hours Course Start Date: September 6, 2025 Please enroll me in this class _____</p>	<p>Course Title: Bible Prophecy Instructor: Deacon Michael Hicks Location: Online Instruction Course Duration: 14 Sessions Class Frequency: Weekly every Thursday at 7:00 p.m. Class Duration: 2 Hours Course Start Date: September 4, 2025 Please enroll me in this class _____</p>
<p>Course Title: Jesus the High Road Leader Instructor: Bishop Fred Clarida, Sr. Location: Online Instruction Course Duration: 12 Sessions Class Frequency: Every other Saturday @ 9:00 a.m. Class Duration: 2 Hours Course Start Date: September 6, 2025 Please enroll me in this class _____</p>	<p>Course Title: Romans Instructor: Elder Quintin Jamal Johnson Location: Online Instruction Course Duration: 14 Sessions Class Frequency: Weekly on Saturday @ 9:00 a.m. Class Duration: 2 Hours Course Start Date: September 6, 2025 Please enroll me in this class _____</p>
<p>Course Title: Evangelism: Go Tell The World Instructor: Dr. David Jones Location: Online Instruction Course Duration: 12 Sessions Class Frequency: Weekly every Saturday @ 9:00 a.m. Class Duration: 2 Hours Course Start Date: September 6, 2025 Please enroll me in this class _____</p>	

*****Please Note - Enrollment in all classes is on a first come / first served basis.**

****For new students**

This registration form will not be accepted without a completed Application for Admission.